

**SCORING CRITERIA: HOUSEHOLD HAZARDOUS WASTE GRANT (13<sup>th</sup> Cycle) FY 2004/2005**

Applicants must score 70% (56 points) of the General Review Criteria, in order to be eligible to receive points in the Program Criteria section. Applicants must score at least seventy (70%) (70 points) of the total possible one hundred (100) points to be considered for funding.

**GENERAL REVIEW CRITERIA**

<b>Points</b>	<b>Description – Points per bulleted item are in parentheses</b>
<b>20</b>	<p><b>1. NEED</b> = Grant proposal clearly and convincingly describes and demonstrates why the project should be funded (e.g., benefits, end products, problems to be resolved, etc.).</p> <ul style="list-style-type: none"> <li>• (6) Convincingly describes gaps in existing programs to properly manage HHW in the proposed service area and documents gaps with local population statistics, surveys, other research or data.</li> <li>• (4) Defines the target population or geographic area to be served by this project and convincingly presents the rationale for serving this population compared to others.</li> <li>• (5) Narrative and data presented supports the focus and scope of this proposed project for HHW management in the proposed service area.</li> <li>• (5) Convincingly describes barriers in existing programs that prevent targeted population from properly managing HHW and documents those barriers with survey and/or other research data.</li> </ul>
<b>5</b>	<p><b>2. GOALS AND OBJECTIVES</b> = Describe what you wish to accomplish by completing this grant project. Describe measurable target(s) that must be met on the way to attaining your goal.</p> <ul style="list-style-type: none"> <li>• (3) Measurable outcome goals relative to baseline information are reasonable, realistic and achievable.</li> <li>• (2) Measurable process and outcome goals effectively overcome identified barriers, fill gaps in services and/or address identified problems.</li> </ul>
<b>20</b>	<p><b>3. WORK PLAN</b> = Specific list of all grant eligible activities and tasks that will be undertaken to achieve your goals and complete your project. (Exhibit and narrative)</p> <ul style="list-style-type: none"> <li>• (4) Proposed activities effectively overcome identified barriers, fill gaps in services and/or address identified problems.</li> <li>• (4) Activities and tasks delineated in the Work Plan are well thought through as well as achievable within the time frame of the grant and available resources.</li> <li>• (4) Educational outreach/publicity component of program effectively actively incorporates at least one of the following Community-Based Social Marketing intervention strategies to promote sustainable behavior: personal commitment, social norms, targeted communication or incentives.</li> <li>• (4) Project activities build upon lessons learned through previous pilot projects or programs (local, regional, statewide or other).</li> <li>• (4) Strategy to fund and/or continue the project after the grant term is well thought through and attainable.</li> </ul>
<b>6</b>	<p><b>4. EVALUATION</b> = Measures the outcome of the applicant's project.</p> <ul style="list-style-type: none"> <li>• (3) Methods, including statistical tests or questionnaires, for process and outcome evaluation effectively measure goal achievement and address HHW waste stream data collection.</li> <li>• (3) Methods for evaluating and modifying project during implementation and responsibility for that task are thoroughly outlined in Work Plan.</li> </ul>

12	<p><b>5. BUDGET</b> = Discuss the costs (dollar figure) associated with activities necessary to complete the project. (Exhibit)</p> <ul style="list-style-type: none"> <li>• (6) Reasonableness and completeness of costs associated with activities/tasks are clearly outlined in the narrative and Work Plan.</li> <li>• (6) Describes cost-effectiveness of project in relation to quantity, location, source, and type of waste to be collected. Includes any cost savings derived from volunteers, in-kind services, recycling options, use of existing promotional materials, etc. Keeps budget items for managerial, contingency or miscellaneous costs to a minimum.</li> </ul>
7	<p><b>6. APPLICATION COMPLETENESS, LETTERS OF SUPPORT, EXPERIENCE, ETC.</b></p> <ul style="list-style-type: none"> <li>• (3) Required forms, documentation and Exhibits (Map, Work Plan, Budget, Cost Estimates, Resolution, Environmental Justice Certification, etc.) are included.</li> <li>• (2) Letters of support for the project demonstrate need for project and/or active involvement of cooperating businesses or organizations.</li> <li>• (2) Applicant (including its contractors) and cooperating organizations have sufficient staff resources, technical expertise, and experience to successfully complete project</li> </ul>
10	<p><b>7. EVIDENCE OF A RECYCLED-CONTENT PURCHASING POLICY OR DIRECTIVE.</b></p> <p>Applicant provides evidence that a of recycled content policy is in place or evidence to show that a policy will be adopted during the application period which requires the grantee to purchase recycled-content products, recycled or reused products, such as re-refined oil, recycled-content paper, or use of compost and mulch, and other “green” products or materials, or engages in other waste reduction activities where appropriate and feasible. Applicant will be awarded points if:</p> <ul style="list-style-type: none"> <li>• (3) Policy is in place or has been adopted during the application period by the applicant, or its governing body.</li> <li>• (3) Applicant, or its governing body, can provide evidence of sustainable recycled-content product (RCP) purchasing practices within the past year.</li> <li>• (2) Applicant, or its governing body, can provide evidence of sustainable business practices within the past year.</li> <li>• (2) Applicant, or its governing body, proposes to evaluate their RCP purchasing policy annually. Evaluation should address the positive and negative features, including a plan to increase the percentage of RCP.</li> </ul>
80	<p><b>TOTAL POSSIBLE GENERAL REVIEW CRITERIA POINTS</b></p>

<b>PROGRAM CRITERIA</b>	
<b>Points</b>	<b>Description</b>
	<b>Statutory Requirements:</b> As authorized by Public Resources Code (PRC) Section 47200, the Board has authority to award grants to cities, counties, and other local government agencies to expand or initially implement HHW programs, which meet the criteria described in Criteria 8, 9 and 10.
<b>3</b>	<b>8.</b> Establish or expand HHW or public education program(s) to provide for innovative or more cost effective collection methods; and/or expanded public education services for: <ul style="list-style-type: none"> <li>• Rural areas (county having a population of 200,000 or less); or</li> <li>• Small Cities (population of less than 35,000).</li> </ul>
<b>3</b>	<b>9.</b> Develop targeted program taking into consideration cultural differences, levels of education, economics, and accessibility to HHW collection for: <ul style="list-style-type: none"> <li>• Underserved populations (those having less access to HHW collection opportunities compared to other populations with comparable density and socio-economic status in the service area).</li> </ul>
<b>2</b>	<b>10.</b> Establish a multi-jurisdictional HHW program that addresses regional needs.
	<b>Discretionary Criteria</b>
<b>3</b>	<b>11.</b> Applicant did not receive a HHW grant award during the 12 <sup>th</sup> grant cycle (FY 2003-2004).
<b>3</b>	<b>12.</b> Applicant did not receive a HHW grant award during the 11 <sup>th</sup> grant cycle (FY 2002-2003).
<b>6</b>	<b>13.</b> Applicant proposes to establish a permanent and sustainable HHW collection facility(ies).
<b>20</b>	<b>TOTAL POSSIBLE PROGRAM CRITERIA POINTS</b>
<b>100</b>	<b>TOTAL POSSIBLE SCORE</b> <b>(Total of General Review Criteria and Program Criteria Points)</b>